

FROM  
**ROTARY INTERNATIONAL**  
SECRETARIAT (Central Office)  
1600 RIDGE AVENUE  
EVANSTON ILL. 60201, U.S.A.

This copy is for information and file of:

Mr. Ellis R. Bareiss  
Special Representative  
The Rotary Club  
Pasadena, Texas

5043-FEB64-45M

25 August, 1964

Mr. Ivan E. Brown  
President, The Rotary Club  
Space Center (Houston), Texas

Dear Ivan:

It is certainly a pleasure to be able to greet you as the first president of the brand new Rotary Club of Space Center (Houston). As your club starts its charter year, President Charles W. Pettengill's initial message of 1 July, 1964, to Rotarians worldwide applies equally as well to you and your fellow members. In order that you might share in developing his program of living Rotary during its 60th anniversary year, we are enclosing a leaflet and sending a phonograph recording by separate mail.

During its first year, your club will be laying the foundation on which much of its future success will be based. In your challenging work as president, your district governor will be found always ready to come to your assistance whenever you need counsel. We, too, wish to offer the services of your secretariat.

The constitution and by-laws of your club are, without question, your most important source of information. They include the answers to most questions on club administration. Enclosed is a copy of each. Your special attention is directed to the amendment provisions at the end of each of these documents.

Suggestions for programs and helpful information about Rotary's four avenues of service are constantly being developed into new Rotary literature. Enclosed is Pamphlet No. 100 which lists the supplemental literature currently available. Any paper on this list will be sent to you or your committee chairmen promptly upon request.

We shall always appreciate hearing from you, Ivan, about the club's progress, especially whenever there is an interesting project or activity in which your club is engaged. All good wishes to you and to the other members of your fine Rotary club for the best of success along the path of SERVICE.

Sincerely,

Jerry T. Neighbors  
Service to Clubs

enclosures