



# TABC

TEXAS ALCOHOLIC BEVERAGE COMMISSION

service ★ courtesy ★ integrity ★ accountability

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FORM L-04.6A (04/10)

## INFORMATION AND INSTRUCTIONS FOR

**DAILY TEMPORARY MIXED BEVERAGE PERMIT, DAILY TEMPORARY PRIVATE CLUB PERMIT,  
TEMPORARY WINE AND BEER RETAILER'S PERMIT, SPECIAL THREE-DAY WINE AND BEER  
PERMIT AND TEMPORARY CHARITABLE AUCTION PERMIT**

### DAILY TEMPORARY MIXED BEVERAGE PERMIT - TB

Permit authorizes the sale of mixed beverages for consumption on the premises for which the permit is issued and may be issued to the holder of a *Mixed Beverage Permit* for a picnic, celebration or similar event. The Permit may also be issued to a political party or political association supporting a candidate for public office or a proposed amendment to the Texas Constitution or other ballot measure, to an organization formed for a specific charitable or civic purpose, to a fraternal organization in existence for over five years with a regular membership, or to a religious organization. If issued to an organization, that organization may not hold more than 10 temporary permits in a calendar year. The fee is \$50 with a surcharge of \$171.

### DAILY TEMPORARY PRIVATE CLUB PERMIT- TN

Permit authorizes the service of alcoholic beverages for consumption on the premises for which the permit is issued and may be issued only to the holder of a *Private Club Registration Permit*, *Private Club Wine and Beer Permit* or *Private Club Exemption Certificate Permit* for a location in the same county where the permits are located. It may only be issued for a picnic, celebration, or similar event sponsored by a political party or association supporting a candidate for public office or proposed amendment or a charitable or civic organization or fraternal organization with a regular membership in existence more than five years or a religious organization. No more than two daily temporary private club permits may be issued in each calendar year for events sponsored by the same party, association, or organization. The fee is \$50 with a surcharge of \$192.

### TEMPORARY WINE AND BEER RETAILER'S PERMIT – BH or HP

The holder of a temporary wine and beer retailer's permit may sell to the ultimate consumer for consumption on or off the premises, beer, malt liquors, and wine containing alcohol in excess of one half of one percent (1/2 of 1%) by volume but not more than 14 percent or 17 percent by volume (depending on type of local-option election). A temporary wine and beer permit may be issued for a period not to exceed four days and shall be issued only for a picnic, celebration or similar event. The permit may be issued only to a *Wine and Beer Retailer's Permit* or *Mixed Beverage Permit* or to a nonprofit historic preservation organization that has been in existence for at least 30 years. (HP Code is used if permit is issued to a nonprofit historic preservation organization.) The fee is \$30 with a surcharge of \$171.

### SPECIAL THREE-DAY WINE AND BEER PERMIT - SB

Authorizes the holder to sell to the ultimate consumer for the on-premises consumption of wine, beer and malt liquor containing alcohol in excess of one-half of one percent (1/2 of 1%) by volume but not more than 14 percent or 17 percent (depending on type of local-option election) by volume. A *Special Three-Day Wine and Beer Permit* may be issued to a nonprofit charitable, civic, or religious organization for the temporary serving of wine and beer at a picnic, celebration, or similar event sponsored by that organization. The fee is \$30 with a surcharge of \$171.

### TEMPORARY CHARITABLE AUCTION PERMIT - CA

Authorizes the holder to conduct an auction where the sale of the type of alcoholic beverage to be auctioned is authorized by a local-option election. The permit may be issued only to an organization exempt by an I.R.S. 501(c)(3) and may be issued only one per calendar year. Term is for a maximum of five days. The fee is \$25 with a surcharge of \$171.

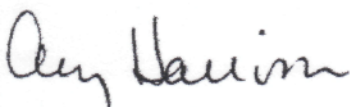
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## INSTRUCTIONS:

1. To avoid processing delays this application should be submitted **at least 10 business days** in advance of an event. Some areas require more time for your application to be approved by local officials. Please contact your local office to avoid any delays.
2. The exact street address with suite number, name of building, and description or block number must be indicated on the application.
3. A property owner of the location of the temporary event must submit a letter stating the permit holder is authorized to sell alcoholic beverages on that property. This letter must provide a contact name and telephone number, the exact location, date, and time of the event.
4. Please contact your local TABC Office for guidelines on local community requirements, diagrams, and approval of any alcoholic beverage sponsorship agreements.
5. Make three copies of your application. Keep a copy for your records. Submit original and two copies to your local TABC Office along with:
  - sponsorship agreements,
  - letter from the property owner,
  - diagram, and
  - correct permit fee and surcharge in the form of a cashier's check, money order, or firm check from corporate permittee payable to the Comptroller of Public Accounts.
6. It is the applicant's responsibility to verify with their local TABC Office and local officials, the required forms/permits necessary for the event. It is also the applicant's responsibility to ensure adherence to all local ordinances and state laws.

If you have any questions concerning the completion of this form or fees/surcharges, please contact your local TABC District Office.

Sincerely,



Amy Harrison  
Director Licensing Division